

AGGREGATE SUPPLIERS APPROVAL GUIDELINES AND APPLICATION

The City of Winnipeg is committed to ensuring that the citizens of Winnipeg are supplied with products which adhere to the highest standards as well as ensuring long-term value. In order to accomplish these goals, the Public Works Department annually approves aggregate materials for use as base and sub-base within pavement structures and other surface works applications in accordance with CW 3110. As such any aggregate materials which are to be used for Surface Works must be from [Approved Aggregate Suppliers](#).

Supplier Approval Process

The Public Works Department, Asset Management Branch is directly responsible for the review and approval of aggregate suppliers. In order to be approved as an aggregate supplier, applicants must annually submit all of the information and requirements listed in the approved aggregate supplier application to the Asset Management Branch, Research and Standards Engineer prior to April 1st. Once the Asset Management Branch has received the necessary information, the application will be reviewed to ensure compliance with the City's specifications.

Approval or Rejection

Following the review, the Research and Standards Engineer or their designate will notify the applicant in writing, outlining their findings and decision.

The City's decision is final; however, applications will be re-assessed if further information is provided or if the reason for rejection has been rectified. If at any time an approved aggregate supplier fails to perform as specified, it will be removed from the Approved Aggregate Suppliers list and only reinstated once corrective action has been taken which will meet the requirements and approval of the Public Works Department, Asset Management Branch.

All inquiries, questions and/or requests for aggregate supplier approval must be made to:

City of Winnipeg, Public Works Department
Engineering Division, Asset Management Branch
Research and Standards Engineer
106-1155 Pacific Avenue
Winnipeg, Manitoba R3E 3P1

AGGREGATE SUPPLIER APPROVAL APPLICATION

Supplier Name:					
Date Prepared:					
Address:					
City/Country:		Province:		Postal Code:	
Contact Person:				Title:	
Email:				Telephone Number:	

Material Sources

Material	Material Source	Expected Quantity/ year
Base Course Granular A		
50 mm Granular A		
100 mm Granular A		
Base Course Granular B		
50 mm Granular B		
100 mm Granular B		
Base Course Granular C		
50 mm Granular C		
100 mm Granular C		
Others	1.	
	2.	
	3.	

Quality control personnel and their qualifications

Name	Telephone Number	Qualifications

Production facility and credentials

Equipment	Frequency of inspection	Calibration	Issue Date	Expiry Date

Laboratory(s) and credentials

Name	Telephone Number	Certifications	Issue Date	Expiry Date

The following information shall be attached to this form in order to substantiate, verify or clarify its contents. Attachments shall be numbered as follows:

	Y/NA	Comments
1. Copies of the production facility credentials		
2. Quality Control Plan		
3. Copies of the quality control personnel qualifications		
4. Copies of the laboratory(s) credentials		
5. Standard forms for QC test results		
6. Copies of test reports for all aggregate		

FOR OFFICE USE ONLY

Status	Date	Name	Signature
Full Approved			
Temporary Approval			
Reject			
Comments			