

Gail Parvin Hammerquist Fund City-Wide Heritage Program

Criteria and Procedures



INTRODUCTION

The City-Wide Heritage Program provides financial assistance to individuals and various types of organizations for initiatives that preserve and interpret Winnipeg's rich heritage. Financial assistance is available through Historical Resource Conservation Grants and Heritage Research & Interpretive Grants under the Gail Parvin Hammerquist Fund.



GENERAL ADMINISTRATIVE PROCEDURES

How to Apply for a Grant

- Application forms are available at: winnipeg.ca/ppd/Heritage/IncentivePrograms.stm#2
- Applicants are encouraged to consult with the City's grant administrator prior to making an application.
- Completed application forms, including other required information, may be submitted by mail, delivery, and via email to the address on the application form.
- A checklist accompanies each application to help with preparing and submitting a complete application. Please ensure that all requirements listed in the grant categories are complete. Incomplete or inaccurate applications will be returned. Groups involved in joint projects are encouraged to submit a single application.

When to Apply

- Deadlines to apply are posted on our website. However, if no deadline is posted on the website, you can apply at any time: winnipeg.ca/ppd/Heritage/IncentivePrograms.stm#2
- You must be approved for a grant before you start your project, so plan on submitting your application at least four months in advance of the project start date. Please note that applications for funding retroactive work will not be accepted.

Review Process

- Applications will be reviewed and evaluated by the grant administrator from the Urban Planning & Design Division of the City’s Planning, Property & Development Department along with members of the Historical Buildings and Resources Committee (HBRC). The grant administrator, with the concurrence of the HBRC, shall approve grant applications for eligible projects.
- An application is not complete until all required information has been submitted.
- Evaluation of applications will be based on the eligibility of work and the evaluation criteria of each grant category.
- After the committee has reviewed the applications, notice will be sent to all applicants advising of the outcome.
- Successful applications will be announced at an HBRC meeting. A meeting notice will be sent to successful applicants. This meeting is open to the public.
- Grants will be allocated on a case-by-case basis, subject to the availability of funds and approval by the application review committee.
- Submitting an application does not guarantee receipt of a grant or a specific grant amount. Annual funds for the program are limited.



CAPITAL PROJECT GRANTS

Capital Project Grants provide financial assistance for projects that conserve historical buildings and resources throughout the city.

Eligible Work

The project must involve the conservation of listed character-defining elements of a listed building or resource in a manner appropriate to the condition of those elements. The listed building or resource must be on the List of Historical Resources under the Historical Resources By-law no. 55/2014. The following capital projects and activities are eligible for capital project grants:

- repair and restoration of exterior and interior listed elements of historical resources;
- structural repairs, work to increase building stability or ensure moisture control for historical resources;
- repairs and replacements in-kind of listed roofs;
- reconstruction of missing or damaged listed architectural elements of historical resources;
- repainting or recoating of listed elements;
- routine repairs to listed elements, such as repointing of brickwork, re-puttying of glazing, repairing doors and windows.
- Building condition assessments of historical resources;
- Assessments of structural viability and viability of remediation of historical resources;
- Preservation plans that analyze listed elements and provide options for preservation treatment of historical resources;
- Professional architectural, engineering and interior design plans to execute one or more eligible capital projects.

Work Not Eligible

- Studies to determine the feasibility of reusing or adding new construction to historical resources;
- Exterior cleaning of the building unless this is integral to stabilizing the cladding of a historical resource;
- Work that is identified as not recommended in the most recent edition of Standards and Guidelines;
- Work to components of a building or of property that are not listed elements of a historical resource;
- New construction or demolition of a historical resource;
- Removal, storage, restoration, or reuse of any portion of demolished historic resources;
- Relocation of a building;
- Permit or other regulatory fees, legal fees, borrowing costs and other costs that are not directly related to the eligible project or activity.

Maximum Amount of Grants Available

This is a matching grant program. An owner is required to contribute at least 50% of eligible project costs. Owner contributions may be in the form of cash and in-kind contributions (labour and services). Other City of Winnipeg grants will not be considered as a part of the matching contribution.

In-kind contributions are materials or services donated to a project either by a third party or by the applicant and must be directly associated with the project for which funding is requested. Those related to fundraising, administration, grant application preparation, financial reporting and similar activities are not eligible. An in-kind contribution is considered a real contribution to the total cost of the proposed activities of the project but it is not reimbursable, as no money has changed hands. Donated materials or services may be eligible as in-kind donation if they are essential to the project's success and would otherwise be purchased by the recipient. They are to be measured at fair market value and have to be recorded in the applicant's accounting records.

Subject to annual budget limitations, grants are limited to no more than 50% of total approved project costs to a maximum of \$50,000 per project.

A minimum of \$5,000 may be applied for in this category.

Application and Submission Criteria

Only the owners of buildings, structures, or lands that are on the List of Historical Resources under the Historical Resources By-law 55/2014 may apply.

Applications for grants shall be submitted to the grant administrator and include the following checklist of items:

- Completed application form
- Supporting documentation as required (refer to the Capital Project Grants application form Submission Requirements checklist)



Evaluation Criteria

The grant administrator, in consultation with the Historical Buildings and Resources Committee, is authorized to evaluate applications for capital project grants and determine which eligible projects will receive grants.

When evaluating applications for capital project grants, the review committee must take the following into account:

- The extent to which a proposed project will conserve listed elements of a historical resource;
- The extent to which the proposed project will prevent damage to, or will restore, the integrity of the building envelope or the structural integrity of the historical resource, as determined by a professional architect or engineer registered to practice in Manitoba;
- The extent to which, and urgency with which, the historical resource requires the restoration work being proposed;
- The likelihood that the a heritage permit will be granted for the project;
- Whether the proposed project is economically feasible, including whether funding from non-City sources has been secured;
- Whether the proposed project is technically feasible;
- The level of compliance of the proposed project with the Manitoba Building Code, the City's zoning by-laws and other City by-laws;
- The likelihood that the owner, design consultant and contractor associated with the proposed project will complete the project successfully;
- The likelihood that the project will be completed in compliance with conditions imposed on the capital project grant.



Grant Conditions

- The owner must execute an agreement with the City regarding the grant. If a grant is approved, the City will prepare a grant agreement for the owner to review and sign;
- No work on the project may be undertaken prior to approval of the grant;
- A heritage permit issued under the Historical Resources By-law must be obtained prior to any alterations to listed elements;
- Work on listed elements must comply with the [Standards and Guidelines for the Conservation of Historic Places in Canada](#), other City guidelines for heritage conservation, and conditions imposed on the heritage permit;
- Design work and structural assessments must be conducted by architects, interior designers, landscape architects and/or engineers entitled to practice in Manitoba unless the designated employee approves otherwise;
- Applicable City permits and authorizations must be obtained prior to work being undertaken on the project;
- Work must be completed and proof of payment submitted to the grant administrator within 24 months after the grant has been approved;
- Significant changes to project costs, scheduling or scope of work must be reported to the grant administrator immediately.
- In the event of the owner's failure to comply with these conditions, the grant administrator is authorized to refuse to pay out the grant or may reduce the amount of payment.

Payment of Grants

The amount of the capital project grant payable to the applicant must not exceed 50% of the eligible project costs or \$50,000, whichever is less.

Grants are payable when all of the following have taken place:

- The project has been completed;
- The work has been inspected by the grant administrator and it is completed up to their satisfaction;
- City permits with respect to the project have been closed;
- Photographic or other evidence of the completed work has been submitted to the grant administrator;
- Proof of payment of project costs – including invoices, receipts, accounting ledgers, and evidence of labour or materials donated as contributions in-kind - has been submitted to the grant administrator;
- A grant is payable to the owner of the property on which the historical resource is located.

HERITAGE RESEARCH AND INTERPRETIVE GRANTS

Heritage Research and Interpretive Grants assist research, education, and exhibition projects that promote Winnipeg's built heritage.

Eligible Projects

Projects that aim to improve the knowledge of Winnipeg's heritage through the research and/or interpretation of the built environment, architecture, landscape architecture, interior design, community & city planning, and local designers. Projects may include the following:

- Publications, audio & visual, or web-based heritage interpretive or technical guides.
- Heritage conservation displays and exhibitions.
- Heritage tours and information packages.
- Presentations and brochures on heritage properties or districts.
- Inventories of heritage sites, districts, and/or materials.
- Heritage studies, reports, or plans.

Project Costs that are Not Eligible

- Costs of preparing grant applications, financial record-keeping, reporting, and fundraising.

Maximum Amount of Grants Available

Subject to annual budget limitations, grants are limited to a maximum of \$15,000 per project. Average grants in this category are \$5,000.

A minimum of \$2,000 may be applied for in this category.

Application Process

Only one grant application may be submitted for a specific heritage research and interpretive project in a calendar year. Recipients of a grant may apply for an additional grant in subsequent years for the same project. A separate application is required for each heritage research and interpretive grant project. An organization may submit multiple applications for funding for multiple heritage research and interpretive projects.

The results of the project must be publicly accessible on a not-for-profit basis.

Applications for grants shall be submitted to the grant administrator and shall include the following checklist of items:

- Completed application form
- Supporting documentation as required (refer to the Heritage Research and Interpretive Grants application form Submission Requirements checklist)



Evaluation Criteria

The grant administrator, in consultation with the HBRC, is authorized to evaluate applications for heritage research and interpretive grants and to determine which eligible projects will receive grants in any year.

When evaluating applications for heritage research and interpretive grants, the review committee must take the following into account:

- the merits of a project, including:
 - the impact of the project in promoting, conserving, commemorating or promoting understanding of municipal heritage resources and sites – whether listed or unlisted - as well as local designers of heritage resources; and
 - the extent to which the project’s results will be available to the public;
- the likelihood that the project will be completed, including:
 - the economic feasibility of the project; and
 - evidence that the organization will be able to complete the project, including the availability of human and financial resources; and
- the qualifications of the applicant to engage in the project, including:
 - the applicant’s history of work on similar projects; and
 - endorsements and support from experts in the field.

Grant Conditions

- The owner must execute an agreement with the City regarding the grant. If a grant is approved, the City will prepare a grant agreement for the owner to review and sign;
- No work on the project may be undertaken prior to approval of the grant;
- The project must be completed and proof of payment of all project costs must be submitted to the grant administrator within 24 months after the grant has been approved;
- Significant changes to project costs, scheduling or scope of work must be reported to the grant administrator immediately.

Payment of Grants

The amount of a grant paid to the applicant must not exceed the eligible costs of the project.

Heritage research and interpretive grants are payable when all of the following have taken place:

- The project has been completed;
- the project result has been inspected by the grant administrator who has determined that the project has been satisfactorily completed;
- photographic or other evidence of the completed work has been submitted to the grant administrator;
- proof of payment of project costs – including invoices, receipts, and accounting ledgers – has been submitted to the grant administrator.

WINNIPEG CIVIC CENTRE

1964–2014

Curated and written by Jeffrey Thorsteinson, with support from the City of Winnipeg, and design assistance from Burdicks.



WINNIPEGARCHITECTURE.CA



THE ARCHITECTS

GREEN, BLANKSTEIN, RUSSELL AND ASSOCIATES

Founded in 1932, the firm of Green, Blankstein, Russell and Associates (GBR) was a major player in shaping the look of 20th-century Winnipeg. The firm's original partners, Lawrence J. Green (1899-1969) and Cecil M. Blankstein (1904-1989), were joined in 1934 by G. Leslie Russell (1901-1977). All three were graduates of the University of Manitoba's School of Architecture. Early work by the firm was done in the mid-century modern style, including such examples as the now-demolished 1957 Cinema Centre building (509 Colony Street). In the post-war era GBR gained attention with their innovative designs for the Wildwood Park subdivision, starting in 1946. The firm moved toward a more modern look with the Mall Medical Clinic (500 McCreath Boulevard) in 1967. This was followed two years later by the distinctly Modernist design of St. Anne's Zerkow Synagogue (564 Wellington Crescent), completed in partnership with Charles Pearson. In 1961, the firm expanded its approach with two notable projects: the University of Manitoba's Elizabeth Dafoe Library and the new GBR offices at 220 Osborne Street North, both with large expanses of glass and open interiors. The principal in charge of design for the firm was David Thorsteinson, the second was principally designed by Cecil Blankstein's younger brother Wesley Blankstein, who along with his colleague Terry Comp had trained with Ludwig Mies van der Rohe at the Illinois Institute of Technology in Chicago. In 1963 the firm won a national competition for a new design for the National Gallery of Canada in Ottawa with a boldly International Style glass and steel look, the bottom floor an open, columned space. The design went un-built, but the victory set the firm up well for such later competition success. Other significant works by GBR during this period include St. George's Anglican Church, the Winnipeg General Post Office, the 1969 Mercury Building, and the Great West Life Building, all of which utilized local Typed all rose in combination with modernist aesthetics. Another key work was the 1964 Winnipeg International Airport, now demolished. Commissioned by the Federal Department of Transport, the building represented its usage contrast with a large open space framed by black steel and glass curtain wall and much public art. GBR also participated in the design of the Cathedral Centre Hall, the Manitoba Museum, and the Parliament.



THE BUILDER

The builder of the Winnipeg Civic Centre was G. A. Besset Construction Limited, who completed the Administration Building five months ahead of schedule and the Council Chambers three months early. George Chappet was the Project Co-ordinator for the city. G. A. Besset's Project Co-ordinator was R. M. Sutton and Brian Lester worked as the project's Structural Engineer for GBR. Structural concrete slabs were used for the floors up to the ground level. Lons Stoneworks of Winnipeg supplied and installed precast terrazzo stairs, terrazzo flooring and all the marble work and ceramic tiling for the walls. Gold tiling for the ceiling of the council chamber was specially imported from Italy by Lons. The glass blocks of the Civic Centre (which number over 62,000) were pre-assembled in 4' x 12' panels and then panels hoisted into place as one unit.



THE ARCHITECTS

(1931-2011) Bernard Brown, the Design Architect for the Civic Centre, was born in Rosford, Essex. Brown attended building trades school prior to earning a Design Diploma from the South East Essex School of Architecture. He arrived in Canada in 1933 and joined the firm of John B. Parham in Toronto. In Toronto he became Art Editor at Canadian Architect magazine. In 1938 Brown was approached by Green, Blankstein and Russell to come to Winnipeg to work on the design of the new air terminal. He would later work with British modern architect Basil Spence. Later designs by Brown include the Cathedral of St. Nicholas (323 Bannerman Avenue, 1967), Villa Haidelberg (35 Edmonton Street, 1976) and Assiniboine Community College in Brandon. In 2004 Brown was given an Honorary Life Membership by the Manitoba Association of Architects.

(1926-2003) The first bachelor of architecture graduate of Icelandic descent from the University of Manitoba's School of Architecture, David Thorsteinson obtained his degrees in 1949. Design Architect for University of Manitoba's Elizabeth Dafoe Library, The Duff Roblin buildings, St. Andrews College among other on campus, the Winnipeg International Air Terminal (1964), the Mercury Building, St. George's Anglican Church and the original Polo Park Shopping Centre.

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